

EAST CLINTON FIRE DISTRICT

November 15, 2017

COMMISSIONERS MEETING

Regular Meeting 7:30 PM

COMMISSIONERS:

STEPHEN FORSCHLER	ROBERT TRZCINSKI
ARTHUR WEILAND	STEPHANIE BONK
KEVIN RUSSELL	MARYANN THOMPSETT - Secretary
MARY MOLLOY– Treasurer – left at 8:15	JAMES PASSIKOFF – Accountant – left at 8:15

Steve Forschler explains to public process of review of Vouchers and Financials.

CORRESPONDENCE:

Thomas O’Miller	PERMA	NYS Health Dept.
RBC	Bank of Greene Co.	Who’s Responding
DeNooyer Chevy		

MINUTES:

Motion to accept the minutes of October 11, 2017 meeting minutes as corrected, by Bob Trzcinski, seconded by Stephanie;

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye

Motion to accept the minutes of October 24, 2017 meeting minutes, by Stephanie Bonk, seconded by Bob Trzcinski;

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye

FINANCIAL

Motion to accept financial report dated October 31, 2017 by Bob, seconded by Kevin;

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye

General Fund Savings statement has not arrived – balanced minis interest

Discussion on damaged tablet returned to Verizon, yet still billed.

The tablet phone number has been researched by Verizon, there has been no activity since purchase. Billing to be adjusted, Stephanie will call Verizon.

Moore medical bill must be modified to reduce the taxes and fuel surcharge (36.17),) Voucher #2169 Voucher.

Discussion on Voucher #2064 having been held to be released due to documentation provided.

Motion to pay bills per abstract as modified (hold Voucher 2169) add #2064 by Bob, seconded by Kevin;

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye

Motion to accept resignation of Maryann Thompsett by Bob, seconded to Kevin;

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	No
Stephanie Bonk	No
Stephen Forschler	Aye

Discussion on Independent Audit delay – Need to call Dave Garwood for confirmation of his letter to Independent Auditor - Next year’s audit needs to start in January.

Discussion on 2017 Quikbooks report –

Misidentification of the vouchers. – Jim Passikoff will work with Stephanie to identify items.

Payroll adjustment entered to balance the quarter.

Adjustment to BOFS – to bring into balance.

Unknown deposit

Miscellaneous credits not identified

Missing checks

Kansas Bank (vehicle payment) check cleared #1927 listed as \$.00

All these issues need to be fixed before we proceed to the 2017 Audit and the AUD

DEPARTMENT: Monthly Calls: 2 Year to Date: 94
Timothy McCormack – n/a

EVOC training – Steve needs licenses on passing students for LENS program

FIRE POLICE: Edward Thompsett n/a

RESCUE:
Stephen Forschler Monthly Calls: 19 Year to Date: 128

95% is the ambulance response rate.

Squad will pursue training on CPAP

November 21, 2017 – Steve is attending a meeting with Dana Smith, Ray Oberly, and rep from West Clinton

SUPPORT: Maryann Thompsett -

The Rehab Unit was used as the training vehicle for the EVOC class on Sunday, November 12.

The Rehab Unit is being winterized.

Kevin researched the unit generator – Hitchcock is now authorized to do repairs on vehicle generator.

Kevin will continue to research the generator issue.

MEMBERSHIP: - N/A

Present number of EMS members presently 15.

OLD BUSINESS:

Generator will be delivered - behind in shipment due to hurricane.
8 - Physicals letters have been sent out.

NEW BUSINESS:

Lions Club requested use of meeting room of December 2, 2017.
Motion to discuss the Town of Washington contract by Kevin, seconded by Stephanie;

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye

Town of Washington contract:

2018 \$8,000 Contract rejected by Town of Washington, discussion on proposed \$2,500.00

2017 Contract for \$1,200.00 was accepted

ECFD will be seeking incremental increases during years.

Town of Washington needs to have a public hearing on increasing payment for their budget.

Discussion on revising the 2018 contract

Motion, subject to approval of fire department, to revise 2018 contract to \$2,500.00 by Steve, seconded by Stephanie;

Arthur Weiland	Aye
Robert Trzcinski	Nay
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye

Spotted Dog is not working – Steve will call Tom O'Brien

Discussion on cooperative services meeting -

Individual questioned Art via the phone on a district fire call. Art referred to Chief

Motion to go into executive session to discuss a personnel issue at 8:54 pm by Stephanie, seconded by Kevin;

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye

Comment [MT1]:

Motion to resume regular session at 9:00 pm by Stephanie, seconded by Kevin

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye

Discussion on floor plan for new firehouse –
Architect will present the cost budget with elevations.
Steve presents blue print to commissioners.

Motion to authorize up to the credit balance to be used to create the cost budget for elevations by Steve, seconded by Bob;

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye

Reminder to the commissioners, Stephanie, of job descriptions for Treasurer and Secretary

Ad to publicize for Secretary position available.

Motion to advertise for the position of Secretary by Steve, seconded by Bob;

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye

Bob will provide a help wanted advertisement.

Motion to call Paychex and cease paying cleaning employee by Steve, seconded by Bob;

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye

PUBLIC:

MOTION TO ADJOURN AT 9:48 P.M. by Stephanie, seconded by Kevin;

Arthur Weiland	Aye
Robert Trzcinski	Aye
Kevin Russell	Aye
Stephanie Bonk	Aye
Stephen Forschler	Aye