

EAST CLINTON FIRE DISTRICT

COMMISSIONERS

March 15, 2017

Regular Meeting

7: 30 p.m.

COMMISSIONERS:

STEPHANIE BONK

STEPHEN FORSCHLER

KEVIN RUSSELL

ROBERT TRZCINSKI

ARTHUR WEILAND

MARYANN THOMPSETT – SECRETARY

CORRESPONDENCE:

Allstate

PERMA

NYALGRO

Mountain Lakes EMS

LexisNexis

DC Sheriff's Office

MINUTES:

Motion to accept February 15 2017 meeting minutes by Stephanie, seconded by Kevin;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Motion to accept minutes of special meeting of March 7, 2017 with correction of check being by Stephanie seconded by Kevin;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Motion to accept minutes of special meeting of January 19, 2017 by Robert Trzcinski seconded by Steve.

- Art Weiland Abstain
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Abstain
- Stephen Forschler Aye

FINANCIAL:

Motion to accept financial reports without RBC, having not been received, by Art, seconded by Stephanie;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Financial records approved in February were in error. January bank statements were not reconciled.

Motion to correct ending balance of January 31, 2017 and starting balance of February 1, 2017 for checking account as being \$77,640.21 by Steve, seconded by Stephanie;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Motion to pay bills pursuant to abstract by Stephanie, seconded by Kevin, seconded by Robert;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Presentation by Jeanne Rebillard of Rebillard Public Relations for services on presentation of new fire house for the East Clinton Fire District and engagement of the public (tax payers).

Steve requests a budget estimating the approximate hours needed along with time line preparation.

Discussion on website. Board would like Jeanne to critique messaging of District input.

Bob Simon (Website developer) and Jeanne should work together.

Motion to accept letter of resignation from Macy Sherow by Bob and seconded by Art;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Motion to accept Treasurer Job description with addition by Stephanie, seconded by Art;

Art:

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Motion to accept Accountant Job description with addition by Stephanie, seconded by Art;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Bank of Millbrook has been advised to remove Macy Sherow's name from accounts.

Motion to go into executive session by Art, seconded Kevin at 8:59pm

Motion to return to meeting from Executive 9:06 motion by Stephanie and Kevin;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Motion to offer the position of Treasurer to Mary Molloy at the rate of \$10,000 per annum by Steve, seconded by Kevin;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Steve will contact candidates

Motion to accept Passicoff the Accountant at the rate of \$15,000 per annum by Steve, seconded by Robert;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Steve will contact Pssicoff

Review and discussion of Independent Audit bids;

Cooper Arias at \$6,250

Inglet at \$3,800

Motion that Inglet be contracted to perform the 2016 Independent Audit by Stephanie, seconded by Bob;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Art will contact Inglet;

Review of Annual Penflex LOSAP Reports and signed by Commissioners;

Commissioners approved the purchase six (6) NY Law Books

Motion to pay the Dutchess County Sheriff up to \$400 for month of April by Bob, seconded Stephanie;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

DEPARTMENT: Calls mos ytd

By Jim Ruffell;

March 23, 2017 there will be an extrication drill;

New EMTs will participate with extrication;

The driveway needs to be plowed in order to get to car – Jim will call town highway dept;

Two batteries were ordered for portable radio;

Need to order helmet to replace the helmet that melted during the last fire scene;

FIRE POLICE – Randy Martin - n/a

RESCUE:

Stephen Forschler Calls 8 mos 18 ytd

New EMTs are Stephanie Bonk, Claire Zeyher, Susan Dehaan and Robert Simon

Steve will be attending meeting with Mark Molinaro and D.C. Bureau of Emergency Response to review D.C. report on March 29, 2017;

SUPPORT - Maryann Thompsett

We are now dealing with Thomas O. Miller for supplies.

Resupplying the Rehab Unit and Kitchen has taken place.

ECFD now has an account with Thomas O. Miller and they will be billing the district.

Researching the purchase of a new refrigerator.

MEMBERSHIP -

Company representative will be responsible to present new application to commissioners. Then return back to the company for the commissioner's response.

OLD BUSINESS:

District will be purchasing new accountability tags.

Town of Washington Contract has not been received from Dave Garwood. Steve will call Dave Garwood.

Bob will send information to Dave Garwood.

Discussion on boiler bids – questions on BTU .

Kevin will be follow up on the bids.

NEW BUSINESS:

Steve and Art attended a Department Bldg Committee meeting with Liscum, VanVoorhis & McCormack ;

Dave Garwood gave the opinion that the District seek new bids for Architectual services;

Stephanie will bring in the bids from 2008.

Discussion on Jeanne Rebillard 's presentation to the Board.

Motion to authorized up to \$500 to assist in development of website by Stephanie, seconded by Robert;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

Steve will contact Jeanne Rebillard

There needs to be a Policy revision on where Treasurer does work.

Steve will get Micro Soft Office for his computer from extra applications

Motion to authorize \$300 for Quikbooks version recommended by Passicoff by Robert, seconded by Stephanie;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye

PUBLIC:

MOTION TO ADJOURN 10:36 p.m. by Stephanie, seconded by Kevin;

- Art Weiland Aye
- Kevin Russell Aye
- Robert Trzcinski Aye
- Stephanie Bonk Aye
- Stephen Forschler Aye