

EAST CLINTON FIRE DISTRICT

COMMISSIONERS MEETING

July 12, 2017

Regular Meeting 7:30 PM

COMMISSIONERS:

STEPHEN FORSCHLER
KEVIN RUSSELL
ARTHUR WEILAND
MARY MALLOY – Treasurer

STEPHANIE BONK
ROBERT TRZCINSKI
JAMES PASSILOFF – Accountant

RECORDING

Steve Forschler explains to public process of review of Vouchers and Financials.

CORRESPONDENCE:

RBC
Statement of liability insurance.
PERMA
Penflex
DMV
Private residence request to confirm water source to insurance company.

MINUTES:

Motion to accept June 17, 2017 meeting minutes, as corrected, by Bob Trzcinski, seconded by Kevin Russell;

Stephanie Bonk	Abstain
Kevin Russell	Aye
Arthur Weiland	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye

FINANCIALS:

Motion to accept financial report dated June 30, 2017 by Bob Trzcinski, seconded by Art Weiland;

Stephanie Bonk	Aye
Kevin Russell	Aye
Arthur Weiland	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye

Stephanie requests copy of Quikbooks. Jim Passikoff will send to Stephanie.
Mary Molloy will verify payment of cleaning individual.

Discussion by Jim Passikoff of financial report of June 30, 2017. Asked board to take action on 2016 surplus general account balance. Discussion as to amount and uses of account balances.

Motion to pay bills pursuant to July abstract by Stephanie Bonk, seconded by Kevin Russell;

Discussion on Quill voucher.

Discussion on membership brochure.

Discussion on MES voucher.

Discussion on Rebellard voucher #2008. Will submit 50% of bill to Company.

Voucher #2014 for New boiler in the amount of \$6,924.81 to be paid from Repair Fund.

Stephanie Bonk	Aye
Kevin Russell	Aye
Arthur Weiland	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye

Discussion on Penflex. Payment in amount of \$127,368.00 to be paid to Penflex.

Discussion on 2016 surplus of \$148,815.00 this includes 2015 surplus carry over.

Discussion on date distributes tax check to fire district.

Motion to transfer \$30,000.00 from general fund surplus to equipment purchase fund by Steve Forschler, seconded by Art Weiland;

Steve - By transferring \$30,000 from general fund surplus this leaves a balance of \$118,815.00, in general fund, in anticipation of having a cash flow crunch in January, February and March of 2018.

Stephanie Bonk	Aye
Kevin Russell	Aye
Arthur Weiland	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye

Mary Molloy will transfer \$30,000 from general fund savings to equipment purchase fund.

Approved Financial Reports to be published, Jim Passikoff will forward to Bob Simon (Website) and Secretary for distribution to public.

Maryann will provide 2016 AUD report.

DEPARTMENT: **Monthly Calls:** **Year to Date:**
Timothy McCormack – n/a Jim Ruffell

On July 17, the new hose will be placed on the tanker.
Water ops drill will be held on July 27 at Jameson Hill Rd dry hydrant and flush other dry hydrants.

FIRE POLICE: Edward Thompsett n/a

RESCUE:
Stephen Forschler Monthly Calls: 12 Year to Date: 62

10 calls were expected response for ambulance.
Ambulance got off for 9 of 10 calls. One call - no members available.

SUPPORT: Maryann Thompsett n/a

MEMBERSHIP: Ed Olson

New member application missing information to submit for arson report.

MaryannThompsett will be contacted. She has been interviewed by department officers.

Company By-Laws presented to commissioners. Maryann Thompsett to make copies for all commissioners for August meeting.

Art Weiland states that the membership is presently at 43% out of district. ECFD is waiting for Dave Garwood on exemption on 45-50 % rule. Steve will contact Dave Garwood.

Still waiting for Dave Garwood's response on the Town of Washington contract. Steve will contact Dave Garwood.

Jim Ruffell - bail out system needs a backup line.

Motion to approve purchase of safe-line system not to exceed \$1,000 by Stephanie, seconded by Arthur;

Stephanie Bonk	Aye
Kevin Russell	Aye
Arthur Weiland	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye

OLD BUSINESS:

Town of Washington contract waiting for response from Dave Garwood
Boiler has been installed and paid out of repair fund
Website is up and running, Steve will contact Bob Simon to make sure a calendar is posted.
Organizational – Focal Point will be Steve for directives to Secretary and Treasurer.
Penflex – RBC meeting dates – All will get back to Steve.

Discussion on medical clearance roster.

Discussion on active membership (company v. district).

Company standard and district standard for "active" are different.

Stephanie will formulate a draft of requirements and qualification to define "active" membership for district. Different from Company requirements.

Highway Department has placed new sign at Firehouse Road. Violators can be ticketed.

Letter needs to be sent with reference to delivery vehicles. Steve will have conversation with owner of store.

Steve will ask Theron Tompkins of Highway Dept. to write the county re: bushes in front of house at exit to Firehouse Lane.

Electricity - Generator- Millbrook Electric confirmed the spike. Millbrook Electric and Schreck will meet at firehouse. Stephanie will follow up.

Generator is charged once a year.

Kevin sold the fire prevention training house for \$300.00.

Motion to declare the fire prevention training house as surplus equipment by Kevin, seconded by Bob;

Stephanie Bonk	Aye
Kevin Russell	Aye
Arthur Weiland	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye

Secretary Oath of Office will be done at August meeting.

NEW BUSINESS:

August 5, 2017 – there has been a request for use of parking area.

Budget Workshop - Date to be set – commissioners will contact Steve

Public Budget Hearing is 2nd week of October.

Discussion on having the Sheriff's Department present at meetings.

Motion that the presence is not necessary at regular meetings, second by Stephanie; for discussion.

Motion is withdrawn.

Department: – Secretary is going to file 1402 with County.

Dave Garwood is working on 502(3) (c) (not for profit)

Ed Olson – Per Dave Garwood stated that only district secretary should have copy of Company By-Laws. Bob would like to see Dave Garwood's opinion.

Discussion on Company By-Laws.

Alcohol Policy – There is a zero tolerance re alcohol– no operation of any vehicle or participation if use of alcohol.

Motion to allow the Nine Partners Lion's Club the use of meeting room, as long as there is no emergencies for the department use of room, on October 14, 2017 by Art, seconded by Stephanie;

Stephanie Bonk	Aye
Kevin Russell	Aye
Arthur Weiland	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye

Art – Not for Profit – Jim Passikoff is available to speak to Department.

Stephanie – Independent Audit status – Steve will follow up.

Ted Iglit needs December 2016 bank statement.

Art – Duplicate check paid to architectural firm – firm has reserve and credit balance.

Steve will follow-up and set up a meeting.

Informal meeting on Monday 8/5/17 was held with Building Committee.

Meeting will be set up to give the Commissioners a formal presentation.

PUBLIC:

MOTION TO ADJOURN AT 9:22 P.M. by Stephanie seconded by Kevin;

Stephanie Bonk	Aye
Kevin Russell	Aye
Arthur Weiland	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye